

## To Prospect / Intended New Distributor

**Please read the followings very carefully before proceed to apply and sign-up as an Independent Distributor of Digital Crown Holdings Pte Ltd.**

1. Your Sponsor Full Name \_\_\_\_\_
2. If any of the below mentioned situation occurs, please inform company immediately: -
  - (a) If you are forced to take up a loan or to borrow money to buy products.
  - (b) If you suspect any illegal or unethical way are used to mislead you to join.
  - (c) If you feel that you are misinformed on the lucrative earning potential of this business.
  - (d) If you are being informed that your income is gain from recruitment of new members.
  - (e) If you are promised a fixed income or rewards by reaching at certain status of the marketing plan.
  - (f) If you think that your down line is being deceived or mislead.
  - (g) If you notice that your sponsor is going against any of the company distributor's code of conduct as stipulated under the company Rules & Regulations.
  - (h) If you notice any illegal transaction or conduct is made.

### 3. New distributor please takes note:

- i. All **sponsors** are responsible to ensure that all new recruits fully understand and follow the Rules & Regulation of marketing plan of Digital Crown Holdings Pte Ltd as well as the term & condition for member termination.
- ii. The Company does not allow sponsors to use unethical tactics to entice new distributors such as offer free gifts, lucky draws, incentives or any other inducement to get prospective individuals or distributors to join their group of networks.
- iii. Distributors are discouraged from purchasing products in unreasonably large quantities or more than they could dispose within a reasonable period of time. Distributors are also discouraged to take up loans from illegal financial institution to purchase products.

**WARNING:** Digital Crown Holdings Pte Ltd will take stern and legal actions if any distributors are discovered using or possessing illegal/fake documents or misuse of the company's information or documents for the purpose of loan application. Distributors are required to be ethical in all monetary transactions. If there is any information on such conduct, please inform the company in order action will be taken by the company to protect the interest of its distributors.

### 4. Purchase, Exchange and Return of Products

- i. You are required to buy products yourself at the company premise. You must fully understand the types of products that you wish to purchase. If you have authorised other people to buy on your behalf, the company will NOT be responsible for any discrepancy or dispute that arises thereafter.
- ii. **Products classified under signature lampe and promotional item and ceased production item are not returnable and exchangeable.**
- iii. All tandances lampe with prices above \$560 are not returnable & exchangeable after 14 days of purchase.
- iv. All used products are not returnable & exchangeable.
- v. Membership fee only refund to termination of membership with 10 working days from application accepted by the company.
- vi. Returnable products that you return must tally with invoices issued to you, any shortage of returned quantity will be charged at retailer price.
- vii. Goods returned only allowed for purchases within 6 months from Invoice date, must be in good, not used and saleable conditions.
- viii. You are required to surrender member card once terminated as member.
- ix. The Products to be returned must be purchased previously from the Company:-
  - (a) 100% refund applicable if return within ten (10) working days from the date of joining; and
  - (b) 95% refund applicable if return is made after ten (10) working days within six (6) months from the date of joining/date of invoice but subject to the deduction of 69% on Sales value of all returned goods for bonuses/ commission paid by the Company and 5% of administrative charge.

For example:-

The following is the calculation for the goods return within six (6) months:-

[ \$5,000.00 (Retail Price) – 69% (commission/bonuses paid to the up line and personal)] = \$1,550.00  
– 5% (administrative charge) = \$1,472.50 [Total Refund by deducting the administrative charge and commission which has been paid previously]

The Product Buy Back Policy is not applicable after six (6) months from the date of purchase/date of invoice. The Company shall refund the money within thirty (30) days after receipt of Products returned.

- x. Any subsequent issue on termination of membership and return goods shall follow the Buy-Back Policy stated in the company rules & regulations. A copy of the Rules & Regulations is included in the Sales Kit given to every accepted member.